

# **ACCSSO**

## **THE CONSTITUTION OF THE NORTH CAROLINA ASSOCIATION OF COMMUNITY COLLEGE SAFETY and SECURITY OFFICIALS**

### **ARTICLE I NAME OF ORGANIZATION**

**Section 1** The name of the organization for which this constitution is written and established is, North Carolina Association of Community College Safety and Security Officials, hereafter referred to as ACCSSO.

### **ARTICLE II PURPOSE**

The North Carolina Association of Community College Safety and Security Officials (ACCSSO) is a professional organization, which serves and assists community college personnel who are responsible for the safety, security, and emergency management of each of the fifty-eight community colleges and technical institutes within the North Carolina Community College System.

### **PHILOSOPHY**

The members of the North Carolina Association of Community College Safety and Security Officials (ACCSSO), in partnership with the Environmental Health and Safety Institute (EHSI) are committed to working together to ensure that all fifty-eight community colleges and technical institutes are able to provide their respective institutions with the highest levels of safety and security.

### **MISSION**

The mission of the North Carolina Association of Community College Safety and Security Officials (ACCSSO) is to:

- Establish safety, security, and emergency management best practices and guidelines.
- Provide and participate in quality educational programs and other professional development opportunities for all members.
- Support each other through networking and sharing of knowledge, experience, resources, leadership/organizational skills, and trade skills.

**ARTICLE III  
MEMBERSHIP**

**Section 1** Active membership shall be open to all personnel responsible for the safety, security, and emergency management functions of any college within the North Carolina Community College System.

**ARTICLE IV  
OFFICERS**

**Section 1** The officials of ACCSSO shall be a President, Vice President, Secretary, Treasurer, and Vice Treasurer. Any active member shall be eligible to be elected as an officer of the association. Officers shall not succeed themselves-this does not apply to interim officers.

**Section 2** Officers and executive committee members shall be elected by the association at the spring annual business meeting, shall assume office at the end of that meeting, and shall serve for a term of approximately two years, until a new successor is elected. There is no term limit for the Treasurer or Vice Treasurer however they can be removed at any time by a majority vote of the executive board.

**Section 3** In the event the office of the President should become vacant, the vice president shall become President. In the event the office of the vice president should become vacant by succession to the office of the President or for any other reason, the executive committee shall appoint one of its current members to the office of the vice president. In the event both the office of the President and vice president should become vacant at the same time, the executive committee shall appoint one of its current members as President and one of its current members as vice president. Any vacancy in the office of secretary, treasurer shall be filled by appointment by the executive committee. Any other vacancy on the executive committee, other than that of immediate past president, shall be filled by appointment by the executive committee from the ACCSSO membership. Appointments under this section shall be considered interim officers and serve until the next regularly scheduled election.

**ARTICLE V  
EXECUTIVE COMMITTEE**

**Section 1** The Executive Committee shall be composed of seven voting members and the previous president who serves in an advisory capacity with no voting rights. The voting members shall consist of the four elected officers of the association, and one member from each of the geographical districts listed as follows:

**District I** (Western) shall include all fifteen (15) colleges located west of Interstate Highway 77.

**District II** (Central) shall include all twenty-one (21) colleges located between Interstate Highway 95 and Interstate Highway 77.

**District III** (Eastern) shall include all twenty-two (22) colleges located east of Interstate Highway 95.

**Section 2** A simple majority of the Executive Committee shall constitute a quorum for the transaction of business.

**Section 3** No official meeting of the Executive Committee shall be held without notification to all Executive Committee Members.

**Section 4** The Executive Committee shall have authority to act for and in behalf of the association when the association is not in session.

#### **ARTICLE VI ANNUAL MEETING**

**Section 1** The annual meeting of the association shall be held in the spring of each calendar year in partnership with EHSI at the annual NC Community College System Safety Leadership Conference.

**Section 2** Special meetings of the association may be called by the President, by a majority of the Executive Committee, or upon petition of fifteen percent of the membership. Notice of ten days in advance of the meeting shall be given to all members.

#### **ARTICLE VII VOTING MEMBERS**

**Section 1** Each community college which has paid dues for the current fiscal year prior to the beginning of a business meeting shall be entitled to one vote.

#### **ARTICLE VIII DUES**

**Section 1** The dues for each college shall be set by the Executive Committee and approved by a simple majority vote of the membership present.

**Section 2** The dues shall be a flat rate for each college within the community college system. Dues are payable by March 31 annually.

#### **ARTICLE IX COMMITTEES**

**Section 1** Such standing and ad hoc committees as may be needed to achieve the objectives of the association may be authorized by the Executive Committee and named by the President. Committees generally shall study matters which lead to action by the Association.

#### **ARTICLE X AMENDMENTS**

**Section 1** Proposed amendments shall be presented in writing by any active ACCSSO member to the Executive Committee no less than forty-five days in advance of the opening day of the annual meeting of the association for their review and recommendations. Amendments thus approved by the executive committee shall be presented to the voting members of the association as a special order of business. Upon a favorable vote of no less than two-thirds of the members present and voting, amendments shall be ratified and shall take effect upon ratification.